
MPE COVID-19 RISK ASSESSMENT RESULTS

MPE conducted a thorough and robust risk assessment for all areas of its business in late March 2020, in relation to the current Covid-19 pandemic. Following this risk assessment, MPE implemented additional and remedial actions. Subsequently, these actions have been reviewed by the Environmental Health & Consumer Protection Service and the H.M. Inspector of Health and Safety (HSE), with both confirming MPE has fully complied with UK Government guidelines and has satisfied all UK Government Covid-19 requirements.

Following the 'Working Safely during COVID-19 in factories, plants and warehouses' guidance document, published on 11th May 2020 by HM Government, MPE again reviewed this risk assessment.

The results from MPE's risk assessment and the additional actions implemented are as follows:

Social Distancing

1. MPE ceased all travel to any sites other than MPE, both in the UK and overseas.
2. MPE ceased to allow any visitors to its facility except for those essential to ongoing operations.
3. MPE considered the ability of all individuals to work from home and implemented this where possible.
4. All but essential internal meetings cancelled.
5. All employees briefed regard the social distancing advised by UK Government and PHE.
6. Notices posted around premises reminding employees of 2 metre distance where possible.
7. All employees workstations assessed to ensure they are 2 metres apart from one another.
8. Additional break and lunch times instigated to reduce employee numbers in canteen.
9. Chairs and some equipment removed within canteen to ensure 2 metre distancing.
10. Training room opened to provide a further canteen overspill area.
11. Space indicators placed on floor around MPE facility.
12. Staggered clock off times introduced to prevent overcrowding in the area.
13. Notices placed on all entrance doors informing delivery drivers that they should respect the 2 metre distancing when delivering items.
14. Notices placed on all meeting rooms advising number of people allowed, to maintain a minimum of 2 metre distancing during meetings.
15. Employees who, by virtue of their job, may periodically have to work closer than 2 metres apart identified and designated as a 'fixed teams' as outlined in the guidance. The time involved with such work has been minimised as much as possible.
16. A separate risk assessment conducted for essential site visitors and a policy statement issued.
17. Employees designated as 'Clinically Vulnerable Individuals' as within HM Government guidance have been identified and their roles assessed independently. These individuals have been spoken to separately.

Handwashing/Cleaning

1. Soap and hand sanitizer placed in all wash rooms and sanitizer placed in all meeting rooms.
2. Posters displayed in all wash rooms and around MPE facility advising employees to wash their hands.
3. Doors (other than essential fire doors) wedged open to reduce the need for employees to touch door handles.
4. The daily factory cleaning regime amended to include cleaning of door handles and handrails at least twice per day.
5. Cleaning products made available to clean shared equipment.

Briefings/Notices

1. MPE briefed all staff regarding updates from UK Government and Public Health England (PHE) and will continue to do so.
2. MPE has shared the results of this risk assessment with all staff, via briefings and notices.
3. The results of this risk assessment have been made available on the MPE website www.mpe.co.uk

In line with the advice from the UK Government, MPE remains operational. The health and well-being of all MPE employees and their families remains MPE's paramount concern and MPE will continue to employ all possible measures and follow all UK Government and PHE advice to safeguard all employees against Covid-19 infection.