



## MPE PERSONAL DATA PROTECTION POLICY

MPE Limited (MPE) of Hammond Road, Knowsley Industrial Park, Liverpool, L33 7UL, United Kingdom, is committed to protecting and respecting personal privacy. MPE will comply with all applicable requirements of current data protection legislation including the Data Protection Act 1998 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR").

This policy sets out the principles and processes, on which personal data collected by or provided to MPE, is stored and processed by MPE.

Data may be provided to, or may be collected by MPE at a number of points, including:

- enquiry request by telephone or email
- placement of an order by telephone or email
- account opening
- completion of a form from our website
- business related meeting at MPE, customer site, exhibition, seminar, conference, or other location
- from MPE authorised distribution partner

Such data may include your name, address, telephone number, email address and product interests.

**MPE does not purchase any contact database lists.**

MPE may use personal data for the following purposes:

- to provide information that is requested from MPE
- to provide products and services that are ordered from MPE
- to provide sales and service support
- to complete obligations arising from any contracts MPE enters into
- for administration of customer accounts
- to provide a better experience and service when using our website

MPE take all reasonable steps necessary to ensure that data is stored and processed securely in accordance with this data protection policy. Personal data held, IS NOT shared with any external parties.

Unfortunately, the transmission of data via the internet is not completely secure and although MPE does its very best to protect such data, MPE cannot guarantee the security of such data during transmission via the internet. Such transmission is therefore at the sender's own risk.

### **Amendments & Updates**

MPE may amend or update this personal data protection statement at any time. Any such future amendments or updates will be posted within this document and the document version of this statement updated.